

Instructions for Completing the California Authorization Form
for Personal Information Access, Correction and Deletion Requests

The California Consumer Privacy Act (CCPA) provides a California consumer (you) with the right to ask JPMorgan Chase & Co. (us) about your personal information that we collect and use and to correct or delete the personal information that we hold. These rights may be subject to exceptions provided in the CCPA.

To help you exercise these rights, the CCPA lets you have someone (an “agent”) make a request for you. To protect your privacy and the security of your information, we require the following:

1. You must provide identifying information to us so we can verify your identity. You can do this through chase.com/ccparequest or by calling (800) 573-7138. When you do this, you will receive a CCPA Reference Number that will allow us to track your request.
2. You must complete and sign the attached authorization form and provide it to your agent.
3. Your agent must provide this form, signed by you, to us as proof that you gave your agent permission to submit the request for you.

To complete the form, fill in your name and address and the name and address of your agent. Your agent may be a natural person or a company.

The address you provide for your agent is the address where we will send any response(s) to your request. **You should be aware that by signing this form, you are enabling your agent to direct us to share your personal information with your agent and / or have them direct us to correct or delete it. If you do not want to give your agent this authority, do not sign this form.**

Initial in the space provided to indicate whether your request is for access to, correction, or deletion of your personal information.

Read the form carefully and make sure you understand what you are authorizing your agent to do and the limitations on your agent. In particular, you should be aware that the CCPA allows you to obtain your personal information for free.

After you sign the form and have it notarized, mail it to:

Privacy Operations
P.O. Box 734007
Dallas, TX 75373-4007

Because of the limited time we have to respond to your request under the CCPA, we must receive this form within 35 days of the date you received your CCPA Reference Number. If we do not receive your request within 35 days, we will decline your request, and if you still wish to exercise your rights you must submit a new request.

The privacy and security of your personal information is important to us. Thank you for helping us to protect it.

CCPA Reference Number _____

AUTHORIZATION FORM

I, _____, at
(name)

(address)

appoint _____, at
(agent name)

(address of agent)

as my agent to act for me in any lawful way with respect to the matter described below.

The California Consumer Privacy Act (“CCPA”) grants to California residents certain rights to request access to personal information (as defined in the CCPA), to obtain copies of the personal information, to request correction of the personal information, and to request the deletion of the personal information. By this authorization form, I authorize my agent named above to submit a request for _____ access / _____ correction / _____ deletion (**initial as applicable**) to JPMorgan Chase & Co. and in furtherance thereof make the following statements.

I am a California resident
